

16099 US Route 60 Suite 240 Ashland, KY 41102 606-928-3039



2015-2016 Registration Packet



Member School

Who We Are



September 5, 2012 Our first day as Faith Christian Academy

Faith Christian Academy was formed by former parents and staff of Calvary Christian School following its closure in August 2012. However, we still carry within us the DNA of CCS. The Gospel of Jesus Christ is interwoven into your child's daily education. The life giving Word is present throughout the curriculum, in devotions, in weekly Chapel,

during class prayer time, and in your child's relationships with classmates, teachers, and staff.

The public schools do not educate from your perspective but you do have a choice. You need not sacrifice academics for a Christ-centered education. You want your child educated at an accelerated school. You do not want Common Core curriculum and you reject the militant secularism that has metastasized in the public schools. We agree. Each day the Scriptures are used to fill your children with the knowledge of Jesus Christ, the author of our faith. Our curriculum is rigorous and our staff is driven to meet your high academic expectations

Faith Christian Academy is the school you've been searching for. Your children receive a thorough education- one that goes beyond academic training to build **character**, celebrate **achievement** and encourage **excellence**. Call or email today for an interview to start your child on a better path.

What We Believe

MISSION STATEMENT

The educational mission of Faith Christian Academy is based on a God centered view of truth as presented in the Bible. The purpose of the school is to raise up Jesus Christ as the standard of excellence in education and as the foundation of our students' spiritual, mental, physical, and social development. Faith Christian Academy is a partner in providing this education.

VISION STATEMENT

Faith Christian Academy shall:

Provide the highest quality education in a Christ-based environment without compromising God's Word.

Train young men and women of God by emphasizing strong Biblical values, character, and accountability.

Provide a safe learning environment free of bullying or discrimination of any kind, including that based on: race, gender, age, or denomination.

STATEMENT OF FAITH

We believe the Bible to be the inspired, infallible Word of God and our standard for faith and practice.

We believe in one God as revealed in the Bible, maker of heaven and earth. He is our eternal, heavenly Father, the author of faith, truth, and love.

We believe in the deity of the Lord, Jesus Christ, in His virgin birth, in His sinless life, in His atoning death, in His bodily resurrection, and in His second coming.

We believe in the Holy Spirit who empowers for service and reveals Jesus in us.

We believe that man is created in the image of God, fallen through disobedience, and is saved through faith in Jesus Christ.

Our Academic Programs

Faith Christian Academy welcomes students and families of all Christian faith traditions who are committed to academic excellence. We are building a college-track school where our tagline of "Character • Achievement • Excellence" drives all that we do. Our focus is to prepare our students for an extraordinary collegiate high school experience that culminates with dual high school and associate's degrees upon graduation.

Our academic program consists of the following areas*:

- Kindergarten
 - K4 (age 4)
 - K5 (Age 5 and up)
- Grade School
 - Grades 1 through 5
- Middle School
 - Grades 6 through 8
- Collegiate High School
 - Grades 9 through 12

The A Beka curriculum is utilized from Kindergarten through grade school. A Beka is recognized as a leading Christ-centric program for introducing learning skills earlier than the public schools. A Beka schooled students generally score above grade level on standardized testing. The coursework is rigorous and, yes, there is homework!

We are pleased to be affiliated with the Holy Family Collegiate High School (HFCHS). Qualified students will attend the 9th and 10th grade college preparatory program at the HFCHS campus. 11th and 12th grade students will be enrolled in an Associate Degree program and attend classes at the appropriate ACTC campus. Upon successful completion of the four-year collegiate high school curriculum, the student will be awarded a high school diploma and the appropriate associate degree (AA, AS or AAS).

The collegiate high school experience is designed for the student who:

- · Needs a more challenging curriculum
- · Wants to earn a college degree at an accelerated rate
- · Desires to concentrate studies in a specific field
- Desires to enter a career immediately upon graduation

^{*}Enrollment in certain grades may be restricted based on demand and availability of resources.

2015-2016 Tuition

Every effort has been made to keep tuition as low as possible. However, tuition does not completely cover the cost of educating a child. Since we do not have a sponsor church, various fundraisers are held throughout the school year to raise money for supplies and educational materials. It is vital that parents participate in fundraisers so that we can minimize tuition increases while offering enrichment activities that supplement classroom studies.

Kindergarten through Middle School (K4 - 8th Grade)

First Child \$3,200.00 Second Child (15% Discount) \$2,720.00 Each additional (20% Discount) \$2,560.00

Tuition may be paid in advance, in 10 monthly payments or in 12 monthly payments. Monthly payments are due no later than the 5th of each month.

- Full tuition paid by August 5 is discounted by 5% (\$3,040.00).
 - A 25% penalty will be assessed against the refund for early withdrawals.
- The ten-month payment plan is \$320.00 per month, August through May.
- The twelve-month payment plan is \$267.00 per month, July through June. IMPORTANT:
 With this plan, tuition is not simply paid every month your child is in school. It is a part of
 the cost of educating your child for one school year. This option allows us to offer a more
 affordable payment schedule.
- Tuition for children and grandchildren of KYOVA Mall merchants and their employees is discounted by 10% (\$2,880).

Holy Family Collegiate High School (9th - 10th Grade)

Each Child \$4,000.00

- Each student shall be required to complete a FACTS application to determine his/ her eligibility for financial aid.
- The student should also complete a Holy Family Financial Need Scholarship Application to apply for tuition assistance available for special circumstances.

Holy Family/ACTC Collegiate High School (11th - 12th Grade) Each Child \$5,000.00

 Faith Christian Academy (FCA) is liable for collection of all college tuition and fees and remitting same to Holy Family Collegiate High School (HFCHS).

Each student shall follow the same directions as 9th-10th grade students.

 Scholarships - Applications should be made for college scholarships and any specific Holy Family scholarships that may be available as well as any similar scholarships offered by the ACTC Foundation.

2015-2016 Books & Fees

Kindergarten through Middle School (K4 - 8th Grade)

A non-refundable \$150 registration and testing fee per student is due on or before July 1, 2015, for the 2015-2016 school year.

To ensure that the proper textbooks are obtained for each student, and to ensure they arrive by the start of the school year, the school office will place all book orders on or about July 1. Payment is due to the school office by June 21. A Beka Text book prices vary by grade level and by the publisher's price list each school year.

Collegiate High School (9th - 10th Grade)

A non-refundable registration fee of \$150.00 per student is required before March 28, 2014. The fee increases to \$200.00 after that date. A \$50.00 family commitment fee will hold your family's place in each classroom. An Instructional fee of \$300.00 per student is required. This defers cost of all books and materials used in classrooms.

Faith Christian Academy assumes no responsibility for monies, such as tuition payments, sent to the school in the care of children.

All tuition payments and fees are NON-REFUNDABLE and NON-TRANSFERABLE. A pro-rated refund of an annual tuition payment will be issued upon early withdrawal of a student. Any use of a day in the month will be counted as using an entire month and charged accordingly. Tuition must be current by the end of each quarter. Students may be prohibited from attending the next quarter until tuition and other school obligations are met.

Tuition will be paid by FACTS or by automatic ACH drafts from parents' bank accounts or on the first day of each month (see enrollment form below).

Monthly payments for the Twelve Month Plan are due by the 5th of each month starting in July and ending in June. Monthly payments for the Ten Month Plan are due by the 5th of each month starting in August and ending in May. Annual payments are due by August 5. Any special arrangements for tuition payments should be addressed to the Director prior to the start of the next month due.

A \$25.00 service charge will be assessed on all NSF drafts returned by the bank.

Should payments become as much as two (2) months delinquent, the parents may be asked to withdraw the student(s).

A school uniform helps us distinguish our students as Faith Christian Academy students. It conveys our pride in our school and our desire to live in unity and community with our brothers and sisters in Christ. Students should arrive at school and leave school in the complete uniform. Exceptions are made for special event days.

Girls:

- Khaki dress shorts, skorts, or slacks—no contrasting stitching or outside stitched pockets. (Black or brown belt required for pants).
 - Shorts may only be worn during daylight savings months.
 - When seated, and placing finger tips on knees, shorts must touch the heel of the hand.
- Long sleeve girl's white tailored oxford shirt with FCA logo, button-down collar; must be worn on field trips.
- Short or long sleeve navy blue Polo shirt; no tailored or form-fitting shirts. Shirts must be tucked in (not folded over) at all times.
 - Short sleeve must be worn during daylight savings months.
- Navy crew socks—pulled up
- Grades K-4 Shoes:
 - Mary Janes
- Grades 5-8 Shoes:
 - Brown low cut leather shoe. Must be solid color, without any visible logos or stripes.
- Navy blue fleece jacket with FCA Logo,
- Colored shirts (other than white) may not be worn under school shirts.
- All undergarments must be white or beige.
- FCA T-Shirt is to be worn on special event days.

Boys

- Grades K-4: Khaki dress shorts or slacks with waist band.
 - Shorts may only be worn during daylight savings months.
 - When seated, and placing finger tips on knees, shorts must touch the heel of the hand.
- Grades 5-8: Khaki dress slacks with waist band, zipper, with black/brown belt.
 - Shorts may only be worn during daylight savings months.
- Long sleeve white tailored oxford shirt with FCA logo, button-down collar; must be worn on field trips.
- Short or long sleeve navy blue Polo shirt. Shirts must be tucked in (not folded over) at all times.
 - Short sleeve must be worn during daylight savings months.
- Navv crew socks
- Grades K-4 Shoes:
 - Brown low cut leather shoe. Must be solid color, without any visible logos or stripes.
- Grades 5-8 Shoes:
 - Brown low cut leather shoe. Must be solid color, without any visible logos or stripes.
- Navv blue fleece jacket with FCA Logo.
- Colored shirts (other than white) may not be worn under school shirts
- FCA T-Shirt is to be worn on special event days.
- Hair must not go below collar, must be neat and well groomed.
- No earrings

Boys and Girls:

- No body piercing of any kind. Only girls may wear earrings.
- No frosting or tinting of hair in anything but natural colors.
- No black fingernail polish.
- No body tattoos, stickers, or temporary tattoos.
- No hats.

This is not intended to be an all-inclusive list. Anything deemed inappropriate for school apparel by the staff or director will be addressed.

How to Enroll

Complete interview with FCA board and staff.

Complete one week prayer period prior to committing to enroll your child.

Application forms are to be filled out completely by a parent or guardian and turned into the office with the \$150.00 Registration Fee, which is non-refundable.

Upon acceptance into the school, applicants must submit- and have on file in the office- copies of the following on or before the first day of class:

- Registration fee and collegiate high school instructional fee*
- Family Commitment form
- Field trip consent form
- Emergency medical form
- Electronic payment authorization form
- Copy of birth certificate
- Copy of Social Security card
- Immunization certificate
- Student records from previous school
- Current eye exam certificate
- Proof of Medical examination (upon entering school, and entering 6th grade)

*Grades 9 - 10 only



Application for Enrollment

Student Name:			email:	
Last	First	Middle		
Address:			_ Student Phone:	
Birthday://	SSN:	Entering Grade:	Age on first day of school: _	
School last attended:		Grades:() Above Av	erage ()Average ()Below Av	erage
Has student ever been: () S	Suspended ()Expelled ()F	Retained () Received pr	ofessional counseling/testing	
	ning disabilities that might li () Perception () Attention		er :	
Marital sta	itus of parents (circle one):	Married Divorced Se	eparated Widowed Single	
Father' Name:		Occupation:		
Address:		E-mail:		_
►►Home Phone:	Cell Phone	:	Work Phone:	
Mother's Name:		Occupation:		
Address:		E-mail:		
► ► Home Phone:	Cell Phone:		Work Phone:	
Home Phone:	Cell Phone:	Work	Phone:	
	Emergency Information	tion (If parents cannot be	reached):	
Name:		Relationship:		
Home Phone:	Cell Phone:	Work	Phone:	
Child's Physician:		Phone:		
	tudent have any allergies/med		ns? If so, please list.	
Transportation: These peopl	e are allowed to pick up my ch	nild:		
1.		2.)		
Signature of Parent/Guardia	n:		Date:	
Household Income (to deter	mine federal eRate reimburser	ment percentage):		

Additional Comments (Use other side):



TUITION CONTRACT

2015-2016 SCHOOL YEAR

Enrollment in Faith Christian Academy (FCA) is for the entire year. Therefore, once enrolled, the full year tuition amount for the 2015-2016 school year is owed. The Director may waive the balance owed under this contract under the following circumstances: the family establishes residence out of the local area, or the school's administration requests that the family remove their child from FCA or HFCHS.

As a non-denominational Christian school, FCA is supported mainly through tuition and contributions. However, certain discounts may be offered for lump-sum payments, multiple children enrolled, family of Kyova mall tenants, or other unspecified groups.

For the 2015-2016 school year, a non-refundable registration fee of \$150.00 per K-8 student is required before the start of classes.

For collegiate high school a non-refundable registration registration fee of \$200.00 per student is required before the start of classes. A \$50.00 family commitment fee will hold your family's place in each classroom. An Instructional fee of \$300.00 per child is required for students in grades 9-10.

Monthly payments are due by the 5th of each month starting in July and ending in June for the twelve month plan, or beginning in August and ending in May for the ten month plan. Quarterly installments will be ¼ of the annual tuition and are due July 1st, October 1st, January 1st, and April 1st. A 25% penalty will be assessed against any refunds for early withdrawals. A late fee of \$25.00 is charged on any tuition payment made after the agreed payment date. Any special arrangements for tuition payments should be addressed to the Director before the 1st of the month. A returned check fee of \$25.00 is charged for any check returned by the bank.

STUDENTS(S) NAMES(S):	I/WE) AGREE TO PAY
\$(MONTHLY, QUARTERL	Y/YEARLY) FOR A TOTAL OF \$FOR THE
SCHOOL YEAR 2014-2015.	
AS APPLICABLE THE FOLLOWING	DISCOUNTS WERE USED TO CALCULATE ANNUAL
TUITION DUE:	
Second Child (15%)	Third Child (20%)
Annual Payment (5%)	Kyova Mall Employee (10%)
Allitual Payment (5%)	Kyova Wali Elliployee (10 %)
(I/WE) AGREE TO PAY ANY LATE F	EES ASSESSED, AND ANY RETURNED CHECK FEES
ASSESSED.	·
Parent/Guardian Signature:	Date:
- arone Gaardian Signature.	
Parent/Guardian Signature:	Date:



Family Commitment Form

- 1. I understand and am in agreement with Faith Christian Academy's (FCA) position that parents, not school or government, are those ultimately responsible to God for their children.
- 2. I have read the FCA or HFCHS Handbook and will accept all rules and guidelines as set forth.
- 3. I understand my financial responsibility to FCA and will endeavor to keep all financial obligations up to date.
- 4. I agree to schedule and attend conferences with my child's teacher(s).
- 5. I understand that when questions or disagreements arise, I will exercise the Matthew 18 principle by bringing any question, problem, or offense directly to the proper person(s), so that it can be properly considered and acted upon.
- 6. Since tuition does not fully cover the cost of educating our children, we recognize that our participation is desperately needed in prayer and service.
- 7. I give permission for my child(ren) to leave school areas for supervised field trips using parent's transportation. A notice will be sent home as to when the student may be attending a trip. FCA students may also participate in certain extra-curricular, academic and athletic activities at Holy Family School (HFS). My signature below will absolve FCA, HFS, and their respective administrative boards from liability to me or my child(ren) because of injury to my child(ren) at school or during school sponsored activities.
- 8. I give permission for my child(ren) to be photographed or videotaped in the course of school activities. I authorize and give full consent, without limitation or reservation, to FCA, HFCHS, and HFS to publish any photograph or video in which my child(ren) appears while participating in any program associated with this ministry. There will be no compensation for use of any photograph or video at the time of publication or in the future.
- 9. I give permission for FCA or HFCHS to administer medicine to my child when medicine is sent from home accompanied by a note from me giving the amount, and time to administer the dosage.

Signature of parents or guardians:	
Parent/Guardian Signature:	Date:
Parent/Guardian Signature:	Date:



Field Trip Policy and Consent Form

Field Trip Policy

During the school year, your child will have several opportunities to participate in field trips. FCA students may also participate in certain extra-curricular, academic and athletic activities at Holy Family School (HFS). We plan all activities to be educational, meaningful, and enjoyable. Therefore it is necessary to adopt specific guidelines that ALL students are expected to follow.

Any child who misbehaves or does not follow instruction on a field trip, extra-curricular, academic, or athletic activity will be disciplined by relinquishing his/her privilege to participate in any other offsite activity during the semester of the misbehavior.

Although parents may participate as drivers and chaperones, FCA staff or HFCHS/HFS staff (as applicable) are ultimately responsible when representing the school. Your child is expected to follow the instruction of FCA, HFCHS or HFS staff at ALL times while participating in any experience away from the FCA facilities. Poor grades, attitudes, or any other actions listed in the infractions section of the FCA Handbook may disqualify students from participation in any field trip.

These rules were developed based on past experience, and after much consideration. Your child's safety is the major concern, as well as the enjoyment of others on the trip. Also know that, as a Christian school, we are expected to display exemplary behavior at all times. We must remember that any time we are in public we represent our homes and families, our school, and most importantly, our Lord and Savior.

A field trip policy form must be on file in the office for each student.

We ask your cooperation in order to protect the safety of the children, your own peace of mind, and to bring honor and glory to the Lord Jesus during these endeavors.

Parent/Guardian Consent

have read the field trip policy and agree to cooperate fully by encouraging support the disciplinary measure that will be taken in the event that my child hereby give permission for my child,	fails to abide by the rules. I
Parent/Guardian Signature:	Date:
Parent/Guardian Signature:	Date:



Medical Policy and Consent Form

Medication Given at Home

Please inform the FCA or HFCHS office in writing if your child is taking medication for any reason. Sometimes children behave differently when on medication, and it is most helpful for appropriate school personnel to be aware of such circumstances.

Medication to be Given at FCA Facility

All medications, prescription or non-prescription, must be checked into the office by a parent immediately upon arrival at school. All medication must be in the original container from the pharmacy. Non-prescription medications must also be in the original container. Containers may be placed in a zip-loc type bag labeled with the student's name. No medication will be administered without the written request of a parent/guardian, stating the medicine, dosage, and time to administer the medicine. The school office will notify the student at the proper time for the medication. No student may keep medication on his/her person or with his/her belongings during the course of the school day.

Medication to be Given at HFCHS Campus

If prescription medication is to be taken at school, it MUST be brought to the office in the original prescription container by the parent, along with a written note of specific directions for administration of the medicine. The secretary, who keeps a daily log, will dispense the medication. Children are not to medicate themselves with prescription medicine, or any other type of medication.

Student Sickness or Injury Policy

If a student becomes ill during the school day, their temperature will be taken in the office, and with a temperature, will be excused to go home. Students will not be allowed to remain throughout the day since we are not equipped with an appropriate area for them. The school office will contact a parent before the student is excused. For this reason, it is important that we have the correct home and office telephone numbers of both parents. In the cases where an injury or illness appears to be serious or life threatening, we retain the right to seek professional help immediately (i.e. ambulance, paramedics). Parents will be responsible for payment of the services obtained on the child's behalf.

Parent/Guardian Consent

I have read the medication and illness policies. I give consent to the school to administer medication only upon my written instructions as stated in the FCA Medication Policy (grades K4 - 8) or HFCHS Health and Medical Policy (grades 9 - 10).

In the event my child becomes ill, or needs medical attention of any kind, I give my permission for immediate medical attention to be administered, acknowledging that every effort will be made to contact me at the following numbers:

Home phone:	Mother's Cell:	_ Father's Cell:	
Alternate Contact :	Alternate phone:		
My child's doctor is:			
Doctor's phone:			
Parent/Guardian Signature:			Date:
Parent/Guardian Signature:		Г)ate·

Electronic Tuition Payment Confirmation

To simplify tuition payment and minimize lost checks left in the care of students, tuition will be paid electronically via automated clearing house (ACH) transfer of funds from your bank account to Faith Christian Academy's. The monthly payment will be based upon the 12 month or 10 month payment plan, adjusted for any upfront down payment.

You will need the following information to make arrangements with your bank to activate ACH:

FCA Account:

every month for tuition for my child.

FCA Account:
Faith Christian Academy's Bank: Town Square Bank (606-929-7708)
ABA - #042108274
Acct - #7029284
Payment Date – 1 st day of every month.
Monthly Tuition Amount \$
Your Account:
Your bank account number.
First Payment Date (July 1 for twelve month plan or August 1 for ten month plan)
Final Payment Date (June 1 for twelve month plan or May 1 for ten month plan)
Please sign below and return to the school office upon ACH payment activation and prior to the first day of class.
I
agree to the above amount being deducted from my bank account on the first of

Faith **Christ**ian Academy

Excellence Achievement.

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2015-2016

Academic Year Calendar

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Notes	Important Dat	First Day of School- Au	Fall Break- Sept 28 - Oc	End of 1st Quarter - Oc	Thanksgiving Break- No	End of 2nd Quarter - D	Christmas Break- Dec 2	End of 3rd Quarter - M	Good Friday- March 25	Spring Break- March 28	Achievement Testing A
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er - Oct 16 8 - Oct 2

ol- August 11

Dec 22 - Jan 1

er - Dec 18

End of 3rd Quarter - March 11
Good Friday- March 25
Spring Break- March 28-April 1
Achievement Testing April 5-7
End of 4th Quarter - May 26
Last Day of School- May 26
Parent/Teach Fellowship (PTF)*
5:00 PM- Thursday, October 22
5:00 PM- Thursday, December 17
(Christmas Dinner)
5:00 PM- Thursday, March 17
5:00 PM- Tuesday, May 25
*Report cards issued at PTF

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Report cards issued at PTF School Board Meetings Third Tuesday of Each Month 07/21/15 08/04/15 09/15/15 10/20/15 11/17/15 12/15/15 01/19/16 02/16/16
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06/21/16	* The August meeting is on the first	Tuesday to prepare for the start of School	A toursely and
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04/19/16 05/17/16

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Su M Tu W Th F

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August 16

Legend: First Day of School In-School Monday

No School

Holiday Breaks Last Day of School

PeaceBuilder Day